

## Uniform Policy

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## Related Policy Documents:

- Discipline Policy
- Student Welfare Policy


## Rationale

A school uniform is a standardised dress code that provides a functional, well-dressed appearance for all students. It is intended to promote a united student community that is proudly identified as Coffs Harbour Christian Community School students.

A school uniform prevents potential issues of perception that may arise between students from different socio-economic groups. Our students come from a variety of family situations, however none can be bullied or judged on the clothes they wear to school.

Wearing a uniform will assist students to prepare for the workforce as most workplaces require a uniform or a standard of dress.

## Required Uniform Fit/Size

The school uniform must fit students correctly and in a standard manner, noting the following:

## Shirts:

The hemline of the shirt should be no shorter than touching the top thumb knuckle when the student's arms are held straight down beside the body.

## Skirts \& Shorts:

The hemline should be no shorter than touching the top of the knee. The entire thigh should be covered.

## Girls Sport Shorts:

The hemline should be no shorter than 5cm above the knee.

## Long Pants:

Pant legs must cover socks when standing.


## Kindergarten to Year 5 Student Uniform

The following lists the uniform items required for students in Kindergarten to Year 5.
Please note all uniform items, unless noted otherwise, must display our school logo.

| Shirt | Unisex polo shirt |
| :--- | :--- |
| Shorts | Boys: Navy shorts <br> Girls: Navy shorts OR navy skort |
| Jumper and/or Jacket | Red fleece jumper; and/or <br> Water resistant jacket (with blue piping) |
| Track Pants <br> (Optional in Term 2 \& 3) | Navy track pants |
| Socks | Boys: White with double blue stripe <br> Girls: White with CHCCS letters |
| Hat | Slouch Hat or Cap. Please note we have a "No Hat, No <br> Play" policy. |
| Shoes | School shoes must be all black, fully enclosed, preferably <br> leather with lace up, velcro or buckle fastenings. Canvas <br> shoes and boots are not permitted. |
| Raincoats | Compulsory for each child and can be purchased from <br> the uniform shop or parents can provide. |

## Hats:

Students can wear a school cap with CHCCS embroidery or a school slouch hat with school logo. Hats are compulsory for Middle School Sport. Beanies are not permitted.

## Hair:

Shoulder length hair must be tied back completely and not cover eyes.
An elastic, ribbon, bow or hair band may be worn in plain white, blue or red, no wider than 4 cm .

Hair styles must not 'make a statement' i.e. set the student apart significantly from other students (this includes mullets and mohawks).

Dyed hair must only be in 'natural' hair colours. Hair should present a natural look.

## Kindergarten to Year 5 Student Uniform (continued)

## Jewellery

A maximum of two (2) small studs/sleepers per ear are allowed. These can be gold, silver or small gemstones.

Smart watches are not permitted.

Medical Alerts and symbolic arm bands may be worn, with the approval of the Principal.
No other jewellery or piercings are permitted.

## Nails:

Nails must look natural; coloured nail polishes are not permitted (including white French tips). Stick-on, acrylic or any other style of false nails are not permitted.

## Undershirts:

Undershirts must be all white (100\%) and must not protrude beyond any part of the blue or white school shirt. However, a small visible triangle from an undershirt at the V-neck of the collared shirt is acceptable.

## Parental Note:

If your child wears a non-uniform item for the day, a signed and dated note is to be provided by a parent/caregiver. A detention will be given for any unexplained non-uniform items.

## Modification of Uniform:

Modification of any uniform item is not permitted. Modification may include (but not limited to) shortening of hemlines by adjustment of the hem or by rolling up at the waistband.

## Years 6 to 12 Common Uniform Requirements

The following is required for all students from Year 6 to Year 12.
Shoes:
All school shoes must be all black, fully enclosed (preferably leather) lace up shoes as per the examples shown below:


The following shoes are not permitted:
Boots, ballet style, slip-ons, zippered, velcro-tabs, platform or high heels, ugg boots, thongs or sandals, shoes with any openings.

If your child has sustained an injury to their foot, the injured foot should be covered by a dark sock (a sandal or thong may be with the sock if needed) and the school uniform shoe should cover the non-injured foot.

## Years 6 to 12 Common Uniform Requirements (continued)

## Hats:

Students can wear a school cap with CHCCS embroidery or a school slouch hat with school logo. Hats are compulsory for Middle School Sport. Beanies are not permitted.

## Hair:

Shoulder length hair must be tied back completely and not cover eyes.
An elastic, ribbon, bow or hair band may be worn in plain white, blue or red, no wider than 4 cm .

Hair styles must not 'make a statement' i.e. set the student apart significantly from other students (this includes mullets and mohawks).

Dyed hair must only be in 'natural' hair colours. Hair should present a natural look.

## Jewellery

A maximum of two (2) small studs/sleepers per ear are allowed. These can be gold, silver or small gemstones.

Smart watches are not permitted.
Medical Alerts and symbolic arm bands may be worn, with the approval of the Principal.
No other jewellery or piercings are permitted.

## Nails:

Nails must look natural; coloured nail polishes are not permitted (including white French tips). Stick-on, acrylic or any other style of false nails are not permitted.

## Tattoos:

Visible tattoos are not acceptable at CHCCS.

## Undershirts:

Undershirts must be all white (100\%) and must not protrude beyond any part of the blue or white school shirt. However, a small visible triangle from an undershirt at the V-neck of the collared shirt is acceptable.

## Parental Note:

If your child wears a non-uniform item for the day, a signed and dated note is to be provided by a parent/caregiver. A detention will be given for any unexplained nonuniform items.

## Modification of Uniform:

Modification of any uniform item is not permitted. Modification may include (but not limited to) shortening of hemlines by adjustment of the hem or by rolling up at the waistband.

## Years 6 to 10 Uniform - Specific Items

The following lists specific uniform items required for all students in Year 6 to Year 10.

Please note all uniform items, unless noted otherwise, must display our school logo.

| Uniform Item | Boys | Girls |
| :--- | :--- | :--- |
| Shirt <br> (must be tucked in when <br> wearing the school jumper) | Blue unisex shirt | Blue unisex shirt |
| Shorts | Navy pull up, elastic waist <br> shorts <br> OR Navy tailored shorts. | Navy pull up, elastic waist <br> shorts |
| Skirt | Not applicable | Navy, red \& white check skirt <br> with two (2) inverted pleats <br> in the back (no school logo). |
| Jumper | Navy knit jumper | Navy knit jumper |
| Jacket | Navy stretch microfibre <br> jacket | Navy stretch microfibre <br> jacket |
| Long Pants | Navy tailored pants (worn <br> with navy socks) | Navy tailored pants (worn <br> with navy socks) |
| Socks | White with double blue <br> stripe | White with CHCCS letters |
| Stockings | Not applicable | Opaque navy 70 denier <br> stockings can be worn with <br> skirts during Terms 3 \& 4. |

## Makeup:

Makeup is not permitted for students in Years 6 to 10.

False eyelashes/eyelash extensions are not permitted.

## Year 11 \& 12 Uniform - Specific Items

The following lists the uniform items required for all students in Years 11 \& 12.

Please note all uniform items must display our school logo.

| Uniform Item | Boys | Girls |
| :--- | :--- | :--- |
| Shirt <br> (must be tucked in when <br> wearing the school jumper) | White unisex shirt | White unisex shirt |
| Shorts | Navy pull up, elastic waist <br> shorts <br> OR Navy tailored shorts. | Navy pull up, elastic waist <br> shorts |
| Skirt | Not applicable | Navy, red \& white check skirt <br> with two (2) inverted pleats <br> in the back (no school logo). |
| Jumper | Navy knit jumper | Navy knit jumper |
| Jacket | Navy stretch microfibre <br> jacket <br> OR their Year 11/12 Jacket | Navy stretch microfibre <br> jacket <br> OR their Year 11/12 Jacket |
| Long Pants | Navy tailored pants (worn <br> with navy socks). | Navy tailored pants (worn <br> with navy socks) |
| Socks | White with double blue <br> stripe | White with CHCCS letters |
| Stockings | Not applicable | Opaque navy 70 denier <br> worn with skirts. |

## Makeup:

For Years 11-12, subtle makeup that looks natural is permitted (light tinted moisturiser, mascara or lip gloss).

Eyeliner, eyeshadow and lipstick are not permitted.
False eyelashes/eyelash extensions are not permitted.

## Years 6 to 11 - Sports Uniform

Sports uniforms are to be worn to school on Sports Days.

## Middle School Sports Day is every Wednesday

## Senior School Sports Day is every Friday

Students may bring their sports uniform to school to change into for PE classes.

| Shirt | Unisex polo shirt with school logo. |
| :--- | :--- |
| Sport Shorts | Unisex four-way stretch cotton lined navy shorts with school logo. |
| Socks | Same socks as worn with school uniform. |
| Shoes | Black lace up shoes are to be worn to and from school, a suitable <br> sports 'jogger' may be changed into just prior to sport or PE. |

Sports activities involving swimming/water sports:
Other than during competitive swimming events, whenever students are participating in swimming or water activities (for example: sport, PE, excursions or Year camps) the following will apply:

- All students must wear board shorts and rash shirts for sun protection. Board shorts should be modest and cover at least half of a student's thigh.
- Appropriate swimwear is to be worn. All swimmers should be full brief.


## Standard Mufti Rules

The following will apply on all occasions where students are able to wear non-school uniform. This includes Mufti Days and specified school excursions (refer to the relevant Operoo note).

Mufti Days are fun and raise money for various charities. A gold coin donation is required for all students who choose to wear 'mufti' on a Mufti Day or Jeans for Genes day.

Students are to wear either entirely mufti dress or full normal school uniform. A combination of both is not permitted. This includes school rules regarding hair, makeup and jewellery.

## The Standard Mufti Rules are:

Students are expected to wear clothes that are sensible, modest and fit within the following guidelines.

## Makeup on Mufti Days:

Female students in Years 9 to 12 only may wear subtle makeup (lightly applied tinted moisturiser; blush; light mascara; lip gloss (not lipstick).

## Hair:

Hair does not have to be tied back unless requested by a class teacher for a particular lesson. However, hair should not cover the face.

## The following must not be worn by any students:

- Singlets and/or sleeveless T-shirts.
- Inappropriate logos/messages.
- Immodest or midriff tops. Any top worn should not reveal a student's cleavage or waist.
- Tight clothing.
- Short skirts or short shorts (i.e. at least $3 / 4$ of thigh must be covered).
- Pants, shorts and skirts should not have any rips or tears above the knee.
- Thongs/sandals (students must wear closed-in-shoes). 'Van' style shoes are OK.
- No facial piercings.

Students who do not follow the above guidelines for mufti rules will be issued three (3) detentions.

Students who dress in immodest clothing will be required to change into clothing provided by the school or spend the day in Time-out.
"Jeans for Genes Day"
Students are permitted to wear jeans on Jeans for Genes day with their normal school uniform tops. Please note that jeans should not have any rips or tears above the knee. In keeping with the spirit of the day, no denim shorts or skirts are permitted, only jeans.

## Uniform Shop

All uniforms for CHCCS students are purchased directly from the school. Please note that students must be fitted for their uniform as this ensures that you are able to purchase a uniform that complies with this policy.

Please visit the School's website for further information in relation to pricing or to download an order form (https://www.coffsccs.nsw.edu.au/uniform)

Please note, other than during U-Week, our Uniform shops are not open in School Holidays or on Public Holidays.

## Junior School Uniforms

Junior School uniforms are available for purchase from our Uniform Shop at Curacoa Street each Tuesday \& Wednesday between 8.30am - 9.30am during school terms.

## Middle School/Senior School Campus

The Uniform Shop at the Bonville Campus is open Tuesday and Wednesday 12:45pm to 1:20pm during school term.

## U-Week

Each January, our uniform shop runs "U-Week" where caregivers can bring students to be fitted for a uniform. The School will advise parents by text/email during Term 4 when appointments for U-Week become available.

## Refunds/Exchanges

CHCCS will provide Uniform Shop credit or exchange uniform products, subject to the following conditions:

1. Items must be returned within 14 days of purchase with the original receipt.
2. The returned items must be unworn, unwashed, unused with original tags/ labels attached.
3. Every effort is made to order quality articles of uniform and the school should not be held responsible for manufacturer defects. If the item appears faulty, the school may choose to forward the items to the supplier for further assessment and determination on repair or replacement.
4. Health regulations prevent hats and socks being exchanged after purchase.
5. There is no replacement or exchange for second hand items (limited stock available).
6. The school does not provide store credit or exchange due to change of mind.

Please note: Cash refunds are not available.

